

Mountain Park Elementary PTA

RECEIVED FUNDS

(FILL OUT TOP PORTION)

Date: _____ Activity: _____

Chairperson _____ Budget category _____

Coins _____ pennies x .01 - \$ _____
_____ nickels x .05 - \$ _____
_____ dimes x .10 - \$ _____
_____ quarters x .25 - \$ _____ **Total coins** \$ _____

Currency
_____ ones x 1.00 - \$ _____
_____ fives x 5.00 - \$ _____
_____ tens x 10.00 - \$ _____
_____ twenties x 20.00 - \$ _____
_____ fifties x 50.00 - \$ _____
_____ hundreds x 100.00 - \$ _____ **Total currency** \$ _____

Checks How many? _____ (Please attach check log) **Total checks:** \$ _____
Grand total: \$ _____

The undersigned certifies that the funds shown above were received for PTA activities and properly accounted for.

Signature: _____ Signature: _____

For Treasurer's Use Only

Amount received: \$ _____ Date received: _____ Date deposited: _____

Budget Line item _____

Signature of treasurer: _____

Please call or text me to let me know when a deposit is ready. I can either meet you at MPE or you may leave the deposit in the vault in the office. Please let the office personnel assist you, so they will be aware of the deposit.

Thanks,
Caulie Hamling, Treasurer 770-315-2491, cauliehamling@gmail.com